

GREEN LAKE COUNTY 4-H

LEADERS' ASSOCIATION POLICIES

ADOPTED 12/5/13 / UPDATED 4/10/25

GREEN LAKE COUNTY 4-H MEMBER DUES (DONATIONS)

1. Although the Green Lake County 4-H Leaders' Association does not have the authority to charge dues to Green Lake County 4-H members, it can request a donation to help offset operating expenses.
2. In March of each year, the Green Lake County UW-Extension Office (on behalf of the Green Lake County 4-H Leaders' Association) will submit a donation request form to each Green Lake County 4-H Club. The total amount of the donation requested will be based on club membership using the following formula:

Green Lake County 4-H member (not enrolled in the Horse or Horseless Horse project) = \$5.00 per member

Green Lake County 4-H member (enrolled in the Horse or Horseless Horse project) = \$6.00 per member

The difference in the amount of the donation requested reflects the increased accident insurance premium for Horse or Horseless Horse project members.

4-H LEADERS' ASSOCIATION BANQUET

The Green Lake County 4-H Leaders' Association will send complimentary tickets to the following individuals for the annual 4-H Leaders' Association Banquet:

1. All Green Lake County Land, Water, Parks, and Community Committee Members and County Board Chair (8)
2. All Green Lake County UW-Extension staff (1 per staff)
3. All Green Lake County 4-H volunteers with over 40 years of experience (2 tickets per sponsor)
4. Diamond Sponsors (2 tickets per sponsor)
5. Alumni Award and Friend of 4-H Award Recipients
6. Farm Bureau Presenter of the Key Award (1 ticket)
7. Key Award Recipients (1 ticket per recipient)
8. Youth Educational Experiences presenters (1 ticket each)

Members of the Green Lake County Leaders' Association will receive a discount on the banquet cost. The amount of the discount will be determined each year by the Executive Committee.

4-H PROMOTION CONTEST

In order to support the promotion of 4-H in Green Lake County the Green Lake County 4-H Leaders' Association will annually sponsor a 4-H promotion contest each year, during the month of October, since it is National 4-H week in October.

1. The promotion contest is open to all Green Lake County 4-H programs.
2. Participating 4-H Clubs should be creative in their promotion efforts which could include a display, a presentation, a newspaper article, a parade float or any other activity related to promoting 4-H.
3. 4-H Clubs must submit a written report detailing promotion activities. Photographs may be used to enhance the written report. All entries are due to the Green Lake County Extension Office by November 15th. Late entries will not be accepted.
4. The President of the Green Lake County Leaders' Association will designate a judge to review the entries and select a winner. The judge should not be affiliated with any of the 4-H Clubs that have entered the contest.
5. All entries will be returned to the 4-H Club with a completed score sheet.
6. The winning 4-H Club will receive \$100 that should be used towards the cost of a pizza party.

CLUB BOOTH AND BARN DECORATION REIMBURSEMENT

1. The Green Lake County 4-H Leaders' Association will reimburse 4-H Clubs for decorating expenses incurred at the Green Lake County Fair related to club booth and barn decorations.
2. Clubs can receive \$50 for barn decorations and \$25 for club booths to help offset costs of materials.
3. 4-H Clubs must submit a picture of each reimbursement along with a written description about the display on the appropriate form.
4. Reimbursement forms are due to the Extension Office by October 1.

GREEN LAKE COUNTY 4-H GRANT PROGRAM

1. The Green Lake County 4-H Leaders' Association has established a Grant Program that provides financial sponsorships for Green Lake County 4-H members from limited resource families or families experiencing a financial hardship.

2. This grant program only provides funding for county, regional, state or national 4-H program or event.
3. 4-H members must complete and submit an application requesting sponsorship prior to participation in the program or event.
4. All requests will be handled in a confidential manner and approved/denied by the President of the Green Lake County 4-H Leaders' Association.

MEMBER FINANCIAL SUPPORT FOR 4-H PROGRAMS AND ACTIVITIES

1. The Green Lake County 4-H Leaders' Association will reimburse 50% (up to \$50) of registration fees for any Green Lake County 4-H member attending a regional, state or national 4-H program or event.
2. This policy does not apply to Wisconsin 4-H and Youth Conference, Citizenship Washington Focus, National 4-H Congress, Space Camp and 4-H Summer Camp because funds are already allocated to support 4-H member participation in these programs.
3. To be considered for funding, 4-H members/leaders must submit a request in writing.
4. Once approved, a Green Lake County 4-H member/leader must (within two months of attending the program/activity) provide a verbal report to the Leaders' Association. This verbal report must be given prior to any funds being dispersed.
5. Green Lake County 4-H members can only receive funding once per 4-H program year. (October 1 – September 30). 4-H Educational Trips and Award Scholarships do not apply.

GREEN LAKE COUNTY 4-H CAMP SCHOLARSHIPS

1. The Green Lake County 4-H Leaders' Association will provide a \$50.00 scholarship for Green Lake County 4-H members who attend 4-H Camp.

4-H INTERVIEWS FOR TRIP SCHOLARSHIP, KEY AWARD AND LEADERS' ASSOCIATION SCHOLARSHIPS

1. The interview panel will consist of three - five (3-5) judges. The majority of judges will have knowledge of the Green Lake County 4-H Program.
2. The Chair of the Scholarship Committee or their delegate of the Green Lake County Leaders' Association will appoint judges for the interviews. Judges may be 4-H volunteers, 4-H parents or community members, but no judge may serve if an immediate family member is participating in the interview process.
3. All applicants are strongly encouraged to attend the face-to-face interview, but if the applicant is unable to other arrangements could be made including a

phone interview, video conference or a video recording. The applicant is to work with the Green Lake County Extension staff to determine the best format for their particular situation.

4. The applicant is responsible for checking with the Green Lake County Extension Office to verify that their application form has been received and setting up an individual interview time.
5. Applicants are to follow the directions on the application. Incomplete or incorrect applications may not be accepted.
6. All 4-H members who participate in the 4-H Trips and Award Interview process will receive written feedback on their interview using the standardized interview form.

4-H EDUCATIONAL EXPERIENCES SCHOLARSHIP SELECTION

1. The Educational Experiences scholarships will cover 75% of the entire cost to attend. In order to offer multiple experiences in one year, there is a limited amount of scholarships for each experience as follows:
 - a. American Spirit – 2
 - b. Citizen Washinton Focus – 1
 - c. National 4-H Conference – 1
 - d. National 4-H Congress
 - e. Space Camp – 3
 - f. Summer Academy – 5
2. All individuals participating in the interview process will be notified in writing.
2. Each member may only receive one (1) scholarship in a 4-H program year for these Educational Experiences: Summer Academy, 4-H Space Camp, Citizenship Washington Focus and National 4-H Conference.
3. The Scholarship Committee has the authority to award more scholarships than allotted in Section 1 if another trip does not have the minimum applicants, and the full cost is covered within the budget.

4-H EDUCATIONAL EXPERIENCES PAYMENTS

1. All 4-H trips must be paid in full before youth can participate in the educational experience.
2. The Green Lake County UW-Extension Office will generate invoices and monitor payments.

3. The Green Lake County 4-H Leaders' Association Bookkeeper will deposit funds and make trip payments to the Wisconsin 4-H Office by official due dates.
4. The Green Lake County Extension Office will follow-up with any youth participants who do not have their account paid in full by the state deadline.
5. Youth who do not have their account paid in full by the due date will forfeit their scholarship and will be responsible for the full cost to attend. If you are having issues completing your portion, contact the Green Lake Extension Office.

WISCONSIN 4-H KEY AWARD SELECTION

1. The maximum number of youth who may be selected to receive the Wisconsin 4-H Key Award for Green Lake County is two (2).
2. The Wisconsin 4-H Key Awards will be presented at the Green Lake County 4-H Leaders' Association Banquet.

GREEN LAKE COUNTY 4-H LEADERS' ASSOCIATION SCHOLARSHIPS

1. The Green Lake County 4-H Leaders' Association will award individual scholarships of \$1,000 to a maximum of three (3) recipients to be used at an accredited college, university or technical college. Scholarship recipients must be currently enrolled as a Green Lake County 4-H member and be a senior in high school or a freshman in college.
2. Scholarship recipients must have been a Green Lake County 4-H member for a minimum of three (3) years.
3. The scholarships will be paid by the Green Lake County 4-H Leaders' Association Bookkeeper to the designated college, university or technical college when the bookkeeper is notified that the recipient has completed one grading period and is registered for a second period of study and has confirmed with the Green Lake Extension Office.
4. Once a member has received a Green Lake County 4-H Leaders' Association Scholarship they are no longer eligible.
5. Scholarships will be presented at both the Leaders' Association Banquet and the individual high school awards/graduation ceremonies, if possible.

GREEN LAKE COUNTY 4-H LEADERS' ASSOCIATION MEMORIAL FUND

1. The Green Lake County 4-H Leaders' Association has established a Memorial Fund to recognize the contributions of Green Lake County 4-H volunteers who have passed away.
2. In order for the allocation process to occur, a written request must be made to the President of the Green Lake County 4-H Leaders' Association and/or the Green Lake County Extension Office.
3. Once the information in the request has been verified, the President of the Leaders' Association will authorize the transfer of \$25 from the Sunshine Fund to the Memorial Fund and notify the family of the allocation.
4. Monies in the Memorial Fund will continue to grow until such a time that significant funds (\$250.00) could be disbursed to support a specific project that would benefit the Green Lake County 4-H program.
5. All Memorial Fund Honorees will be recognized in the Green Lake County 4-H newsletter.