

Green Lake County 4-H Leaders' Association Meeting Agenda

Thursday, February 2, 2023 • 7:00 p.m.

Zoom

Zoom meeting link:

https://uwmadison.zoom.us/meeting/register/tJYldemggDstH9S_FYRIKvDwiinslmHsqDq1

1. Pledges
2. Call to Order
3. Treasurers' Report
4. Secretary's Report
5. Correspondence
6. Reports:
 - a. **Ambassadors**
 - i.
 - b. **Archery Project**
 - i. Shoots at Berlin Conservation from 6:00 pm - 7:30 pm. Dates are February 2, February 16, March 2, March 16 and March 30.
 - ii. Shoots at Montello Bow Benders from 8:00 am - 10:00 am. Dates are February 11, February 25, March 11, March 25, April 8 and April 22.
 - iii. Questions can be directed to Doug Petraszak at traszdzj82@gmail.com
 - c. **Dog Project**
 - d. **Horse Club**
 - i. Next meeting: March 6th @ 6:30 pm
 - e. **Livestock Council**
 - i. Next meeting: Tuesday, April 18th @ 6:30 pm @ GLC Gov. Center Training Room
7. Educational Opportunities & Awards- Update
 - a. 2023 Educational Travel Experiences & Scholarships Application
 - i. Art Camp Reimbursement
 - ii. Workmanship Scholarship
 - b. 4-H Project Enhancement Program- Committee update
 - c. 4-H Leaders' Association Scholarship applications due March 15
 - d. Numerous 4-H opportunities updated on county 4-H website- Morgan
 - e. 4-H Camp- Morgan
 - i. June 11-14, 2023 at Camp Lakota, Wautoma
 - ii. Counselor and chaperone applications are due March 1 (located on 4-H homepage)
 - iii. Anticipated cost of camp per camper is \$230 (last year was \$113/camper) - new camp facility and extended length of camp is reason for increase
8. Fundraising Committee
 - a. 2023 Friends of 4-H mailing
 - b. Slushy machine at fair- see attached quote
9. Next meeting date – March 2, 2023 @ 7:00 pm, Training Room
10. Adjourn meeting

GREEN LAKE CO. 4-H LEADERS' ACCOUNT - JANUARY 2023

DATE	NUM	PAYEE	MEMO	CATEGORY	AMOUNT	C	BALANCE
1/1/2023		Beginning Balance					\$ 42,545.30
1/6/2023	1202	David Oft			\$ (150.00)	R	\$ 42,395.30
1/26/2023	1203	American Income Life Insurance Company	234 Members	Insurance	\$ (243.00)		\$ 42,152.30

BINGO ACCOUNT

DATE	NUM	PAYEE	MEMO	CATEGORY	AMOUNT	C	BALANCE
1/1/2023		Beginning Balance					\$ 4,922.65
1/31/2023	1658	Wisconsin Dept of Revenue	2022	Taxes	\$ (30.59)		\$ 4,892.06

MONEY MARKET

DATE	NUM	PAYEE	MEMO	CATEGORY	AMOUNT	C	BALANCE
1/1/2023		Beginning Balance					\$ 7,417.88
1/28/2023		Interest Earned		Interest Income	\$ 0.98	R	\$ 7,418.86

MEMORIAL ACCOUNT

DATE	NUM	PAYEE	MEMO	CATEGORY	AMOUNT	C	BALANCE
		Opening Balance		[Memorial Account]	\$ -		\$ -
		Leaders' Assoc.	Mike Burk	[LEADERS ACCOUNT]	\$ 25.00		\$ 25.00
4/27/2016		Elizabeth Haag	Mike Burk	Donation	\$ 40.00		\$ 65.00
5/3/2016		Leaders' Assoc.	Jordan Berghammer	(LEADERS ACCOUNT)	\$ 25.00		\$ 90.00
6/6/2016		Leaders' Assoc.	Dale Schreiber	(LEADERS ACCOUNT)	\$ 25.00		\$ 115.00
9/11/2017		Penelope Cole	Ann Dee Peth	Donation	\$ 100.00		\$ 215.00
12/7/2018		Kathy Ninneman	Marilyn Radtke	Donation	\$ 75.00		\$ 290.00
6/24/2109		Leaders' Assoc.	DuWayne Lohrey	(LEADERS ACCOUNT)	\$ 25.00		\$ 315.00
7/16/2019		Dan & Jacky Berndt	DuWayne Lohrey	Donation	\$ 25.00		\$ 340.00
12/9/2019		Brian & Kathy Ninneman	DuWayne Lohrey	Donation	\$ 25.00		\$ 365.00
12/9/2019	DEP	Donna Petit	Roy Fleegel	Memorial Income	\$ 10.00		\$ 375.00
1/8/2020		Leaders' Assoc	Roy Fleegel	Memorial Income	\$ 25.00		\$ 400.00
2/4/2022		Leaders Assoc.	Sue Prochnow	Memorial Income	\$ 25.00		\$ 425.00
10/7/2022		Leaders Assoc.	Arlene Leppin	Memorial Income	\$ 25.00		\$ 450.00

AMBASSADOR ACCOUNT

DATE	NUM	PAYEE	MEMO	CATEGORY	AMOUNT	C	BALANCE
		Opening Balance		[AmbassadorCash]	\$ 1,778.13		\$ 1,778.13
		Deposit		Promotions:Ambassador	\$ 734.00		\$ 2,512.13
10/29/2020		FarmhouseCreations By Vicki	Shirts	Promotions:Ambassador	\$ (590.00)		\$ 1,922.13
8/9/2021		Deposit	Shirts	Promotions:Ambassador	\$ 45.00		\$ 1,967.13
10/25/2022		Jennifer Kutazleb	Pizza Paarty	Promotions:Ambassador	\$ 84.10		\$ 1,883.03
11/10/2022		Deposit	Shirt Fundraiser	Promotions:Ambassador	\$ 179.00		\$ 2,062.03

GREEN LAKE COUNTY 4-H LEADERS' ASSOCIATION MEETING MINUTES

Thursday, January 5, 2023--7:00 P.M.

Zoom Meeting

Vice President Brenda Oft called the meeting to order. Members present were...Tammy Goettl, Elizabeth Kutzleb, David Oft, Dan Huitema, Miranda Huitema, Gina Fleegal, Kathy Ninneman, Emily Strahota, Beth Howman-Combs, Jacky Berndt, Christie Galow, Jordan Galow, Sara Miller and Lily Miller.

- Secretary's report--Motion to approve. M--David, S--Emily. Motion carried.
- Treasurer's report--Filed for audit.
- Correspondence--none

Ambassadors:

- Next meeting is January 22 at Markesan Elementary School
- Cloverbud Workshop had 13 kids. Went well.

Archery Project:

- No update

Dog Project:

- No update

Horse Council:

- Next meeting is March 6 at 6:30 PM.
- Alumni Kennedy Hoch spoke on horse anatomy

Livestock Council:

- Next meeting is January 17, 2023 at 6:30 PM at Brooklyn Town Hall

Educational Opportunities & Awards Committee:

- Workmanship Scholarship--Emily, Kim and Brenda will look into this and present some type of application form
- Increase Travel Scholarship amount--Brenda presented a spreadsheet of the trip breakdown costs. Motion made to fund the cost at 75% for this year (2023) only and reevaluate next year. M--Emily, S--Tammy. Motion carried.
- Green Lake Campground Donation--Motion made to sponsor ten \$100 grants for youth to put towards a 4-H project. Applicants will fill out an application and write a short essay. M--Gina, S--Miranda. Motion carried. Gina, Brenda and Emily will look into the application process.

- Cloverbud Day Camp–Cloverbuds from Green Lake County are invited to participate on Saturday, February 11 from 10 AM - 2 PM at Waushara County

Fundraising Committee:

- 2023 Friends of 4-H mailing–Kathy will send information to Brenda, Gina and Tammy so mailings can go out
- Slushy machine at Fair–no vendors provide this. Miranda volunteered to check into renting one and what's needed

Next meeting date – February 2, 2023 at 7:00 PM via Zoom

The Zoom link for the February meeting will be posted on the 4-H website
<https://greenlake.extension.wisc.edu/4-h-youth-development/4-h-leaders-association/>

Motion to adjourn the meeting. M–David, S–Elizabeth. Motion carried.

Respectfully submitted,
Tammy M Goettl
Secretary



1234 BELLEVUE STREET
GREEN BAY, WI 54302
Phone: 920-468-6828

info@biebelscatering.com
www.biebelscatering.com

January 30, 2023

To: Green Lake County Livestock Council
c/o Miranda Huitema
[REDACTED]
Markesan, WI 53946
Phone: [REDACTED]
Email: [REDACTED]

Re: Rental Delivery on Tuesday, August 1, 2023
at Green Lake Highway Department/Fairgrounds, 570 South St., Green Lake.

Schedule (Tentative):

- Rental items delivered on Tuesday 8/1
- Event Dates = Wednesday 8/2 - Sunday 8/6
- Rental items picked up on Monday 8/7

General Notes:

- If need be, changes or updates to this quote can be made.
- Final changes to rental quantities must be made no less than 30 days prior to your delivery.
- Final payment is due no later than the business day before your rental delivery.
- Rental items must be covered if left outside overnight. Items damaged due to being left outside/exposed to weather may result in a replacement fee.
- If Biebel's will be picking items up from your location, all items must be repacked, stacked, strapped, & returned to the same location as delivered unless you have paid for set-up and/or take down.
- *Failure to complete take down before Biebel's arrives will result in a \$250 take down fee***
- Customer must let Biebel's know where items should be delivered. Delivery rates are based on direct/first floor delivery made during normal business hours.
- Biebel's will be pulling a trailer to deliver your items. If a trailer cannot be pulled into the driveway and turned around, you must let Biebel's know in advance.
- If you are interested in moving forward -
Biebel's requires a 25% deposit, credit card on file and a signed contract.
Once received, we will reserve the rental items & add your delivery to our schedule.

Rental Estimate:

3	Double Slush Machine - Monday thru Thursday - 12 amp pull. 3.2 Gallon capacity x 2. - Requires minimum of 12-gauge extension cord if one is used. - Refrigerate base prior to mixing & cold water for faster slushing. - Soda may be used as slush mix - do not add water, pour in as is. - Plan 2 1/2 - 3 hours for slush to be ready. - Slush machines must be kept in climate-controlled environment. - Slush machine may not freeze if outside / in sun / in garage in hot weather. - Do NOT take apart slush machines to clean. - Please run water through the machine to remove extra mix. - Biebel's will take apart and clean upon return to the store.	\$139.00/ea	\$417.00
3	Double Slush Machine - Friday thru Sunday	\$169.00/ea	\$507.00
3	Slush Machine Instruction Sheet		
3	HEAVY ITEM		

1	Single Slush Machine - Monday thru Thursday - 11 amp pull. 3.2 Gallon capacity. - Requires minimum of 12 gauge extension cord if one is used. - Refrigerate base prior to mixing & cold water for faster slushing. - Soda may be used as slush mix - do not add water, pour in as is. - Plan 2 1/2 - 3 hours for slush to be ready. - Slush machines must be kept in climate controlled environment. - Slush machine may not freeze if outside / in sun / in garage in hot weather. - Do NOT take apart slush machines to clean. - Please run water through the machine to remove extra mix. - Biebel's will take apart and clean upon return to the store.	\$99.00/ea	\$99.00
1	Single Slush Machine - Friday thru Sunday	\$119.00/ea	\$119.00
1	Slush Machine Instruction Sheet		
1	HEAVY ITEM		
1	Rental Delivery & Pickup - 51-100 Miles	\$150.00/ea	\$150.00
1	Fuel Charge	\$11.50/ea	\$11.50

Price Summary:

Subtotal	\$1,303.50
Tax	\$71.69
Total	\$1,375.19
Balance	\$1,375.19

Rental Deposit Required, 25%: \$325.88

Additional Information:

Please see the attached contract for information regarding cleaning and re-packing of the items.

A credit card is required to be on file for all rental orders. This will be used should there be any damage to the items. Please complete the credit card information at the end of the contract or call with the card number.

Prepared By: Brooke LeClaire

EVENT CONTRACT FOR EVENT #E22960

on Tuesday, August 1, 2023 at 570 South St., Green Lake, WI 54941

Client/Organization

Green Lake County Livestock Council

Client Address

██████████, Markesan, WI 53946

Booking Contact

Miranda Huitema

Contact Phone

██████████

Contact Email

████████████████████

Reservations

We recommend advance reservations on all rental items. **A credit card is required to be on file for all reservations.** Reservations require a 25% deposit & signed contract to guarantee your order. Biebel's accepts cash, checks, Visa, MasterCard, Discover and American Express.. The **25% deposit is non-refundable. Reservations made within 7 days of the rental pick-up or delivery require the full payment upon ordering and this payment is non-refundable.** All rental orders are to be paid in full on or before the date of delivery or pickup, unless other arrangements have been made.

Delivery & Pickup

These services are available for an additional fee. Our rates are based on direct/first floor delivery made during normal business hours. Biebel's reserves the right to delivery Thursday or Friday for weekend events with pick-up on Monday or Tuesday. If you are renting a vacation rental property (ie VRBO, AirBnB, etc) please reserve your property rental Thursday - Tuesday or arrange pick-up from Biebel's storefront rather than delivery as Friday deliveries & Monday pick-ups cannot be guaranteed. You must notify Biebel's at time of booking if a property is a vacation rental property. Failure to do so may result in termination of rental reservation. Additional charges will apply for anything outside of these parameters. Biebel's is not responsible for any damage to personal property. If we will be picking up items at your location, all items must be repacked, stacked, strapped and returned to the same location as delivered, unless you have paid for pre-arranged set up and/or take down services. **A FEE OF \$250 WILL BE CHARGED TO YOUR CREDIT CARD ON FILE IF ITEMS ARE NOT REPACKED, RESTACKED AND RETURNED TO SAME DELIVERY LOCATION BEFORE PICK-UP.**

Responsibilities

Customers are responsible for checking the count and condition of all items rented before leaving Biebel's or upon arrival at the delivery location. Responsibility for the rented items begins at the time of pickup or delivery to the time of return. **All items must be food-free/rinsed and returned in their containers or racks. All tables must be tape-free.** A fee will be charged on any items that are not clean. This fee is dependent on the item rented. Linens do not need to be laundered. **Charges for all dirty, missing or damaged items will be charged to your credit card.**

If picking up items at the store, **it is the your responsibility to load items into your vehicle and unload upon return.** We have some rental items that are very heavy and will require more than one person to handle. We offer delivery and pick up services for a small fee if you cannot load and unload on your own. Failure to bring appropriate help to load your items may result in forfeiting your rental order. Prior to use, it's your responsibility to **read and understand equipment information and instruction sheets** that accompany equipment.

Tent Information

Weather plays a large role in tent set up. Please note that if your tent is scheduled to be set up prior to your event day and high winds are anticipated that day or night, we reserve the right to reschedule the set up for the following day. **You are required to contact Digger's Hotline or a similar company prior to the tent delivery if it will be staked.**

Cancellations

All cancellations are subject to a cancellation fee. **All deposits are non-refundable** and will be retained at any time of cancellation.

Tent, Lighting, Dance Floor, Inflatable Bouncers, & Stage Cancellations

- A 100% cancellation charge will apply if items are canceled less than 30 days prior to the event date.

Tables, Chairs, Corn Roaster & Pig Roaster Cancellations

- A 100% cancellation charge will apply if items are canceled less than 30 days prior to the event date.

All Other Cancellations

- A 100% cancellation charge will apply if items are canceled less than 30 days prior to the date.

I acknowledge receipt of and understand the above listed policies. I have also read and understand any equipment instruction sheets I have been given.

Signature

Date

To Pay Deposit By Credit Card: (please circle) VISA / MC / DISC /AMEX Initial here to use for final balance also: _____

Account #: _____ Expiration Date: _____ 3 or 4 Digit Security Code _____

Credit Card Zip Code _____ (please call, if you prefer to not mail your credit card information)

Full Payment is Due One Business Day Before Event.