



GREEN LAKE COUNTY 4-H ARCHERY PROJECT CONSTITUTION AND BYLAWS

ARTICLE I: NAME

- A. The name of the organization shall be the Green Lake County 4-H Archery Project.

ARTICLE II: PURPOSE

- A. To give youth through instruction in archery safety.
- B. To provide proper training in the use of archery equipment.
- C. To develop self-confidence, personal discipline, responsibility and sportsmanship in youth.
- D. To create an appreciation and understanding of natural resources.
- E. To provide volunteer instructors safe and proper instructional techniques.
- F. To show volunteer leaders how to plan and manage a shooting sports club.
- G. To develop or enhance life skills in youth and adult participants.

ARTICLE III: CHARTER

- A. The Green Lake County 4-H Archery Project is a Chartered 4-H Group. A 4-H Charter indicates the 4-H Club or Group is organized in accordance with objectives of the 4-H program. It authorizes the club or group to use the 4-H Name and Emblem for educational purposes in accordance with laws and regulations established by Congress and the U.S. Department of Agriculture.

ARTICLE IV: MEMBERSHIP

- A. Membership is open to all current Green Lake County 4-H members (3rd Grade – 13th grade per Wisconsin 4-H Shooting Sports Policy) and Green Lake County 4-H volunteers who enroll in the Green Lake County 4-H Archery Project and complete the 4-H Volunteer Orientation program.
- B. Membership in Green Lake County 4-H Archery Project is open to all persons regardless of age (in 3rd , race, color, creed or religion, national

origin, ancestry, gender, sexual orientation, marital or parental status, pregnancy, veterans' status, arrest or non-job program, related conviction record, qualified disability or social economic level. This Council must comply with federal and state nondiscrimination laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the American Disabilities Act.

- C. **Requirement:** Each year youth members are required to watch the Green Lake County 4-H Archery Project Orientation & Safety video prior to shooting, at one of the following places:
 - a) One of the two mandatory meetings
 - b) GL County Gov. Center UW-Extension Office
 - c) At a regular shoot in the presence of an archery instructor

- D. **Requirements:** In order to represent Green Lake County 4-H at the Green Lake County Fair Archery Shoot and be qualified for Green Lake County 4-H Archery Project Awards, members must: Attend five shoots and turn in five completed score cards as a verification for attending five shoots, attend the Archery Orientation, pay \$5 dues and be a member in good standing with a Green Lake County 4-H Club.

ARTICLE V: GREEN LAKE COUNTY 4-H ARCHERY PROJECT

- A. The powers, property and affairs of the Green Lake County 4-H Archery Project shall be conducted by the Board of Directors.

ARTICLE VI: BOARD OF DIRECTORS

- A. The Board of Directors shall consist of the following elected officers:
 - Adult positions:*
 - President (2 year term – even year election)
 - Vice President (2 year term – odd year election)
 - Secretary (2 year term – odd year election)
 - Treasurer (2 year term – even year election)
 - 1 – Adult Representative at Large (1 year term)
 - Youth positions:*
 - 3 - Youth Representatives at Large (1 year terms each)

- B. Officers may be re-elected to succeed themselves upon completing their term.

- C. The Board is empowered to make decisions as designated by the membership of the Green Lake County 4-H Archery Project.

- D. Officers shall be elected at the Annual Meeting and will begin their duties at the next regularly scheduled meeting.
- E. Whenever any officer vacancies occur, the unexpired term of office will be filled without delay by appointment from the President and approved by a simple majority of the Board of Directors.
- F. Duties of Elected Officials:
 - 1. **President:** Oversee all meetings for the project and the leaders in the project to include committees.
 - 2. **Vice President:** Assist the President as necessary in all duties. Serve in the absence of the President at any general or Board of Directors meetings.
 - 3. **Secretary:** Record minutes at membership and Board of Directors meetings. Submit all correspondence for the project to the UW-Extension office.
 - 4. **Treasurer:** Collect and disburse funds as needed. Maintain Records regarding accounts. Oversee committee to develop the annual budget. Coordinate an annual audit of the account consistent with the requirements of the annual charter renewal.
 - 5. **Adult Representative:** Contribute at all meetings. Attend monthly 4-H Leader's Association meetings. Acquire information on functions, events, awards and recognitions to promote the project to local newspapers and magazines.
 - 6. **Youth Representative:** Contribute at all meetings. Give feedback from youth perspective on topics and discussion. Assist at least one educational program. Acquire information on functions, events, awards and recognitions to promote the project to local newspapers and magazines.

ARTICLE VII: MEETINGS

A. Annual Meeting

There will be an annual meeting of the Archery Project in the fall each year. The following business shall be conducted at this meeting.

- 1. Election of Officers
- 2. Adoption of Budget
- 3. Review of operations for the previous year

4. Goals for upcoming year
5. Review Constitution and Bylaws

Quorum for this annual meeting shall consist of at least 50% of the Board of Directors. All members of the Archery Project are eligible to vote at the annual meeting.

B. Board of Directors Meetings

1. The Board of Directors will meet per the discretion of the President.
2. A quorum shall consist of at least 50% of Board of Directors in order to conduct official business.

ARTICLE IIX: FINANCIAL

- A. An annual budget will be developed by the President and submitted for approval at the Annual Meeting.
- B. Upon dissolution of the Green Lake County 4-H Archery Project, remaining assets shall be conveyed to a 4-H Youth Development program.

Article XI: AMENDMENT

- A. The Constitution and Bylaws may be amended at the Annual Meeting as long as quorum requirements have been met. Proposed amendments must have been presented through written notification to members by mail/e-mail before the vote.



4-H Archery Project President

1/9/19

Date

4-H Program Coordinator

1/9/19

Date

Adopted: 08/28/14
Amended: 01/09/19